



This form should be used by graduate students in programs at the Raymond A. Mason School of Business at William & Mary who wish to register for, drop, or withdraw from a course. Please consult your program calendar to ensure you meet the appropriate deadlines for the registration action.

Instructions:

1. Complete Section A of the form.
2. Electronically sign and date.
3. Email a saved copy of the form to your program office.

SECTION A: Completed by Student

Student ID (begins with 93...)	<input type="text"/>
Program	<input type="text"/>
Semester	<input type="text"/>
Course Number (BUAD...) and Title	<input type="text"/>
CRN	<input type="text"/>
Action Requested	<div>AddDropWithdraw</div>
Second Course	<input type="text"/>
Second CRN	<input type="text"/>
Action Requested	<div>AddDropWithdraw</div>

By electronically signing below, I request the above action to be performed by Academic Administration. Furthermore, I understand and acknowledge that any changes to my registration may incur tuition charges for which I will be responsible. I realize that any registration changes may involve adjustments to financial aid or outside payment sources and will contact the appropriate campus office for guidance. In addition, I understand that it is my responsibility to confirm that this request was completed.

Please provide your full legal name and today's date. The appearance of your name and the date on this form will be accepted as an electronic signature.

Full Name:	<input type="text"/>
Date of Request:	<input type="text"/>

SECTION B: For Program Use Only

- ☐ Received by deadline
- ☐ Sent to Academic Administration
- ☐ Email notification to instructor, if applicable