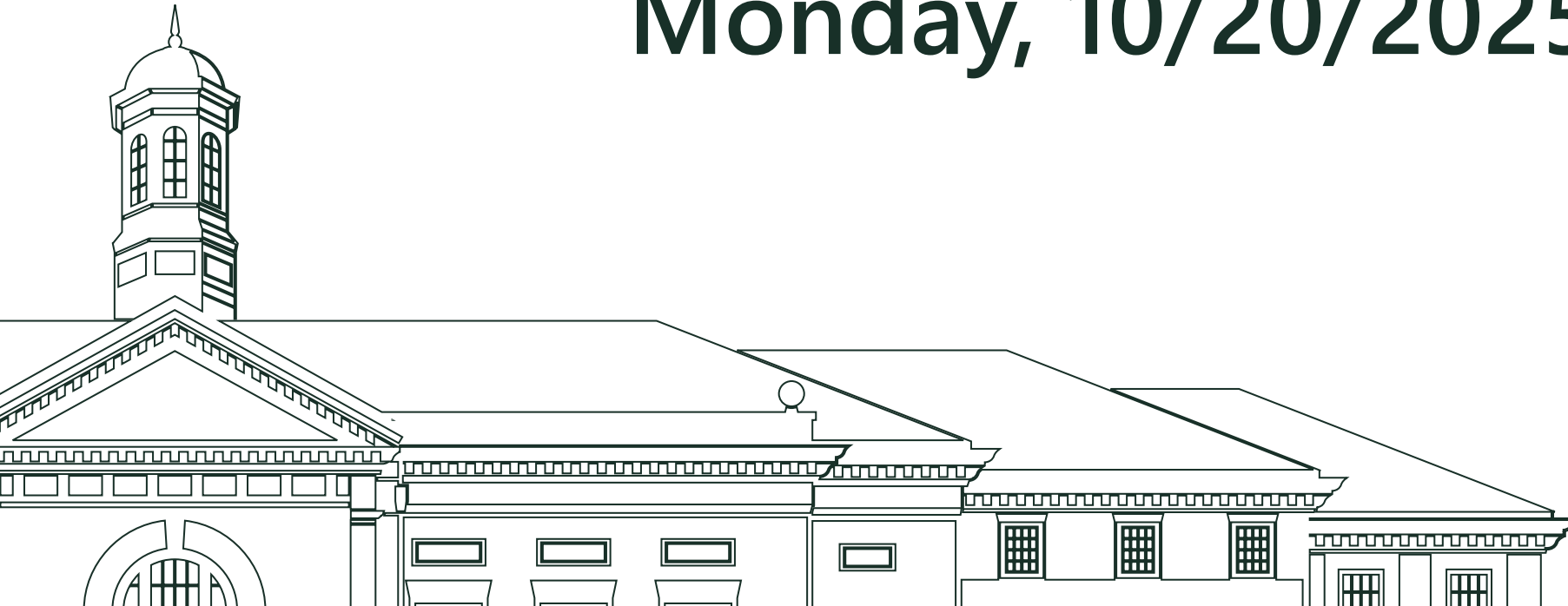Raymond A. Mason
School of Business
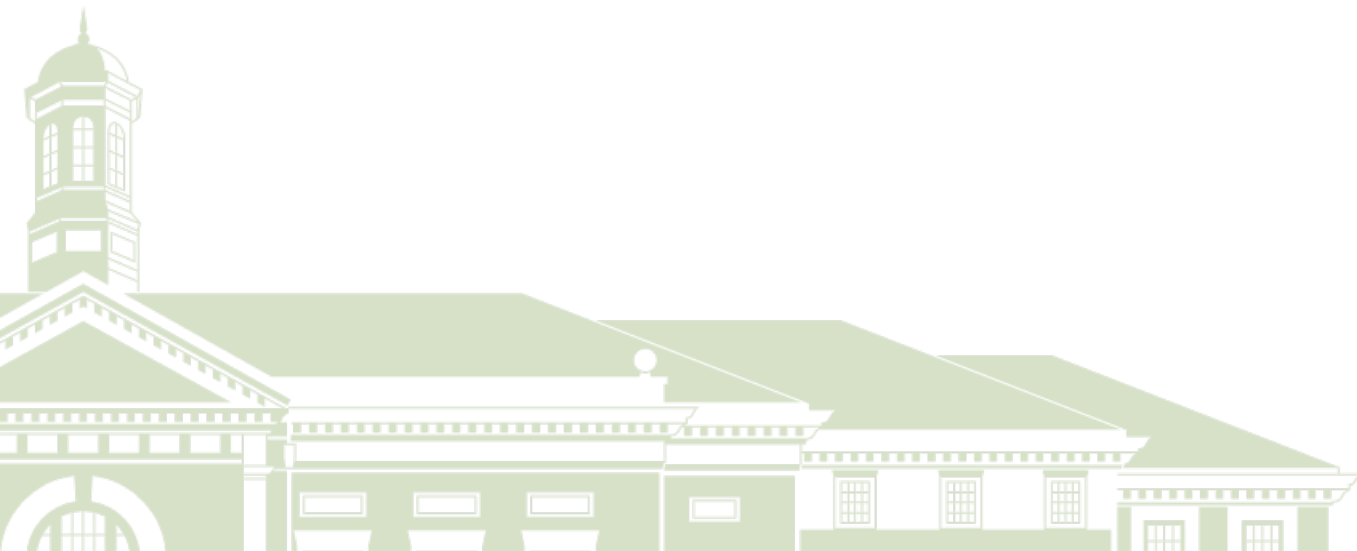WILLIAM & MARY

# Part-Time MBA

# Spring Advising Session

# Monday, 10/20/2025

# Agenda

- Review of MBA Degree Requirements
- What to Expect in Spring 2025
- Review of the Registration Process

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# Registration Timeline

**Monday, 10/20:**

**Spring Self-Registration opens**

## Add/Drop/Withdrawal Dates

| 2026 | SPRING SEMESTER |
| --- | --- |
| January 2 | Fall Semester Grades Due at 9:00 AM |
| January 5 | Non-degree Registration Begins |
| January 16 | January 2026 Degree Conferral |
| January 19 | Martin Luther King Holiday – NO CLASSES/UNIVERSITY CLOSED |
| January 20 | Classes Begin: Add/Drop Begins |
| January 21 | Part-Time MBA Orientation |
| January 23 | Last Day to Add/Drop Part I 1.5-credit Courses |
| January 28 | Last Day to Add 3-credit Courses |
| February 17 | Last Day to Withdraw from Part I 1.5-credit Courses |
| March 9-15 | Spring Break – NO CLASSES |
| March 16 | Beginning of Part II 1.5-credit Courses |
| March 20 | Last Day to Add/Drop Part II 1.5-credit Courses |
| March 22 | Last Day to Withdraw from 3-credit Courses |
| April 12 | Last Day to Withdraw from Part II 1.5-credit Courses |
| April 30 | Last Day of Classes |
| May 4-7 | Examination Period |
| May 12 | Graduating students Spring Semester Grades Due at 9:00 AM |
| May 15-16 | Commencement Activities |
| May 19 | Continuing students Spring Semester Grades Due at 9:00 AM |

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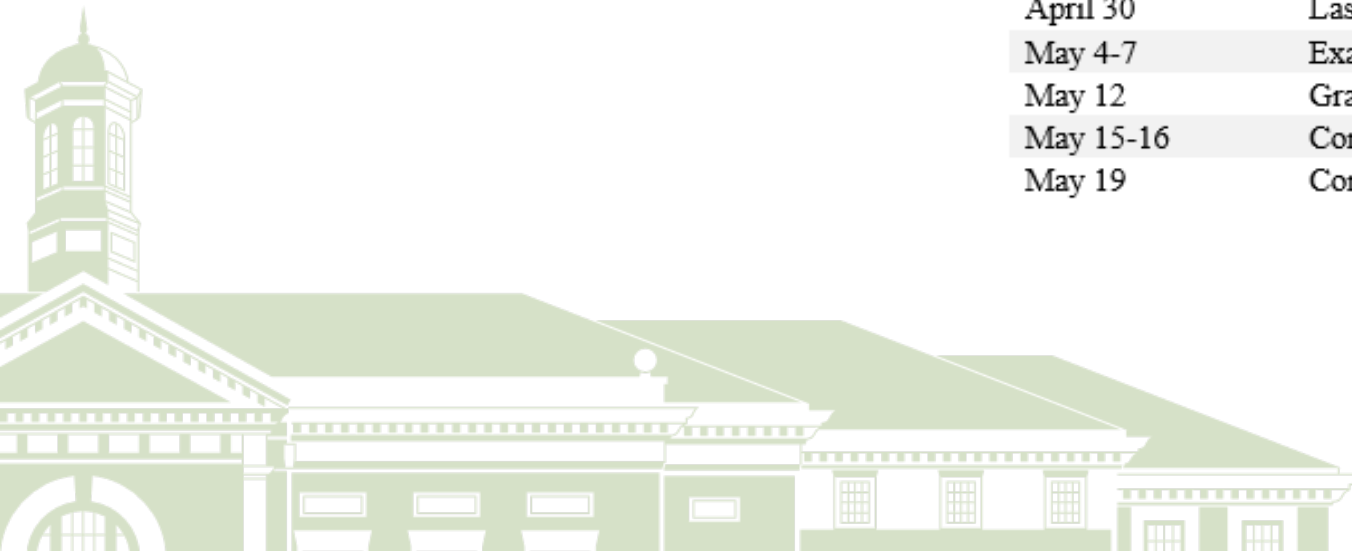
# Helpful Documents

All of these documents can be found on MyPTMBA

- PTMBA Degree Requirements

- PATH Registration Instructions

- Academic Calendar

- Schedule of Spring Classes

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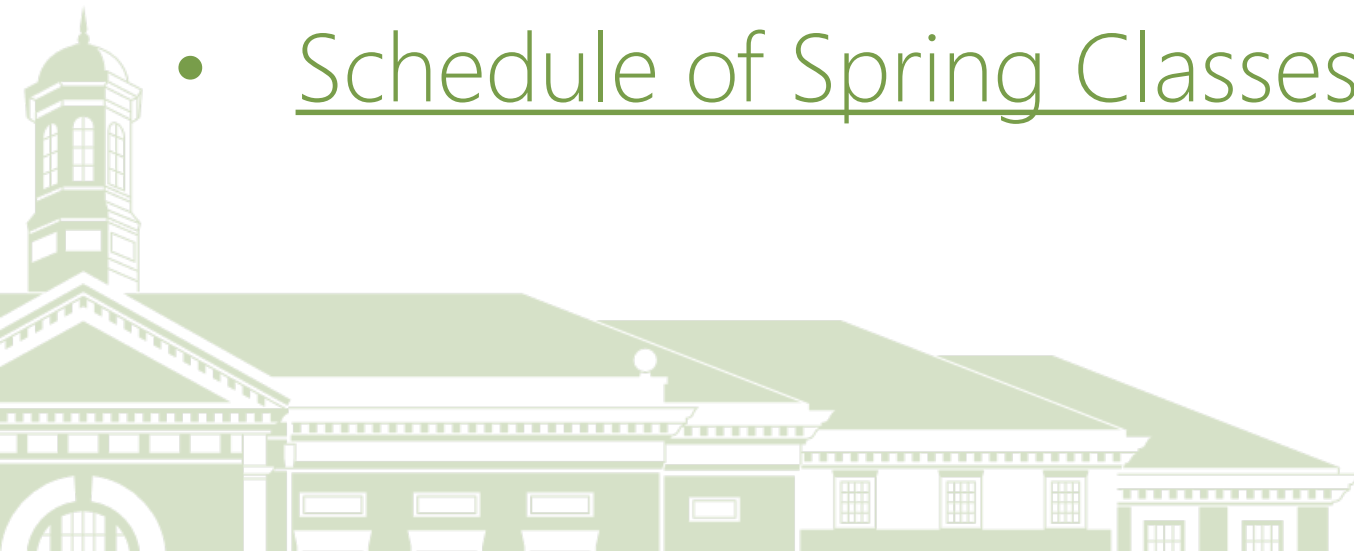
# Spring 2026 – Required Core Classes

**Phase I – Foundation Core**

       **Semester II (Spring)**

       BUAD 5013: Communication for Managers (3 hours) – Monday nights with Phil Wagner

       BUAD 5703: Quantitative Methods (3 hours) – Thursday nights with Toso De Araujo

**Phase II – Professional Core**

       **Semester V (Spring)**

       BUAD 5113: Managerial Accounting (3 hours) – Thursday nights with Dale Burgess
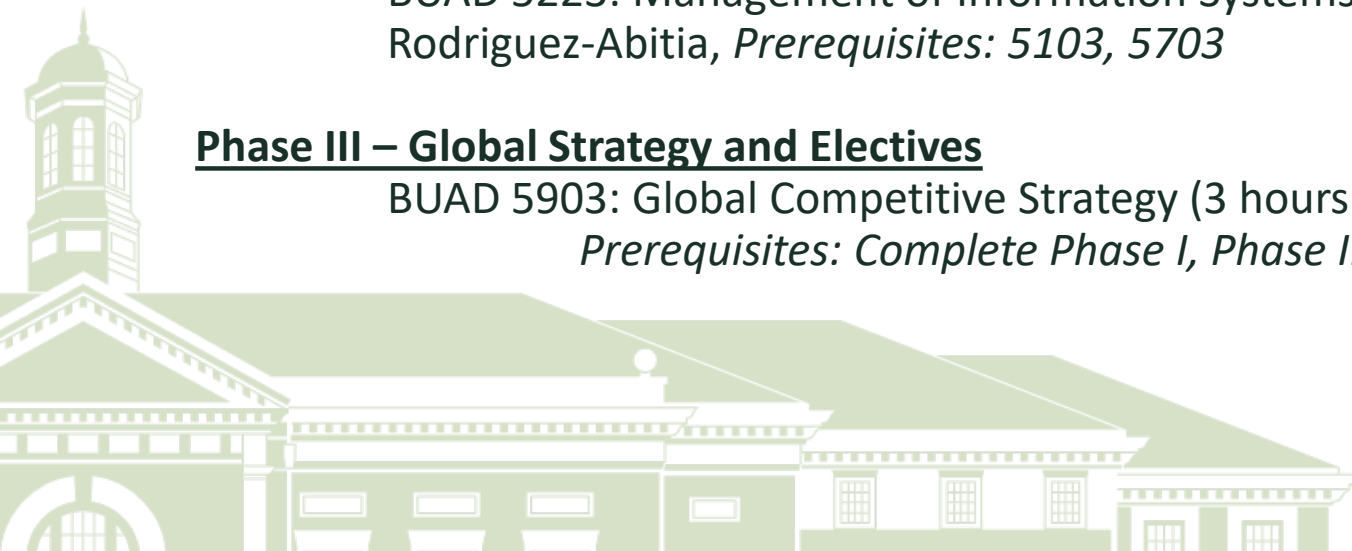
              *Prerequisites: 5103, 5703, 5723*

       BUAD 5223: Management of Information Systems (3 hours) – Wednesday nights with Guillermo
Rodriguez-Abitia, *Prerequisites: 5103, 5703*

**Phase III – Global Strategy and Electives**

       BUAD 5903: Global Competitive Strategy (3 hours)  - Monday nights with Chris Caracci

              *Prerequisites: Complete Phase I, Phase II and two electives*

# Spring 2026 – Elective Options (need 12 credits total)

**PTMBA Electives**
BUAD 6953-03: Preparing for Organizational Change, 3 credits @ Pen Center (Tatia Granger)
BUAD 6811-01: Global Business Immersion to Greece, 1.5 credits, spring break (Monica Tremblay) 3/6-15
BUAD 6953-01: Sprint Weekend, 1.5 credits, "Managing Financial Fraud" @ Miller Hall (Tracie Frost) 4/10-12

**FTMBA Electives (all at Miller Hall – need form)**
BUAD 6951-01 - Applied Decision Theory 3 credits (Harvey Langholtz) Mon 7:00 – 9:50 pm
BUAD 6951-03 – Public Policy for Science and Professionals (Lou Rossiter) Tues 7:00 – 9:50 pm
BUAD 6881-01 - Fin Entrepreneurial Ventures - 3 credits (Brett Hammond) Weds 6:00 - 8:50 pm
***AFFTERNOON*** *– BUAD 6951-11 (session C) and BUAD 6671-01 (session D), Lean Six Sigma 2 & 3\* on Thursday 3:30 – 6:20 pm (must take BUAD 6951-01 Intro to LSS in Session B first – 10/27-12/18). Weds 3:30 – 6:20 pm.*

**Online Accounting, Business Analytics, Finance or Marketing Electives** (see grid)
*These online courses are offered at same credit-rate as PTMBA classes and are 4 credits each.

# PATH Self-Registration

**PATH Quick Start Guide**
**Building a Cart & Setting Registration Priorities**
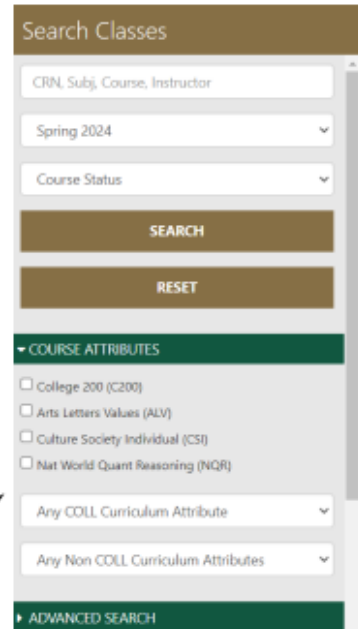registration.wm.edu

**1** → Login

In PATH, select **Login** in the upper right, and authenticate with your W&M credentials

**2** SEARCH

**Enter the term and search** for courses by subject, CRN, course attribute, or other criteria under the advanced search

**3** Select a course to view the course details panel.
Courses with one section will open details for the specific CRN. For courses with multiple sections that meet your search, choose a specific CRN from the **All Sections** widget at the bottom of the course details panel

**Take note of any registration restrictions** like instructor approval required, pre- or co-requisites, social class restrictions, etc.

Search Classes

CRN, Subj, Course, Instructor
Spring 2024
Course Status

SEARCH
RESET

▼ COURSE ATTRIBUTES
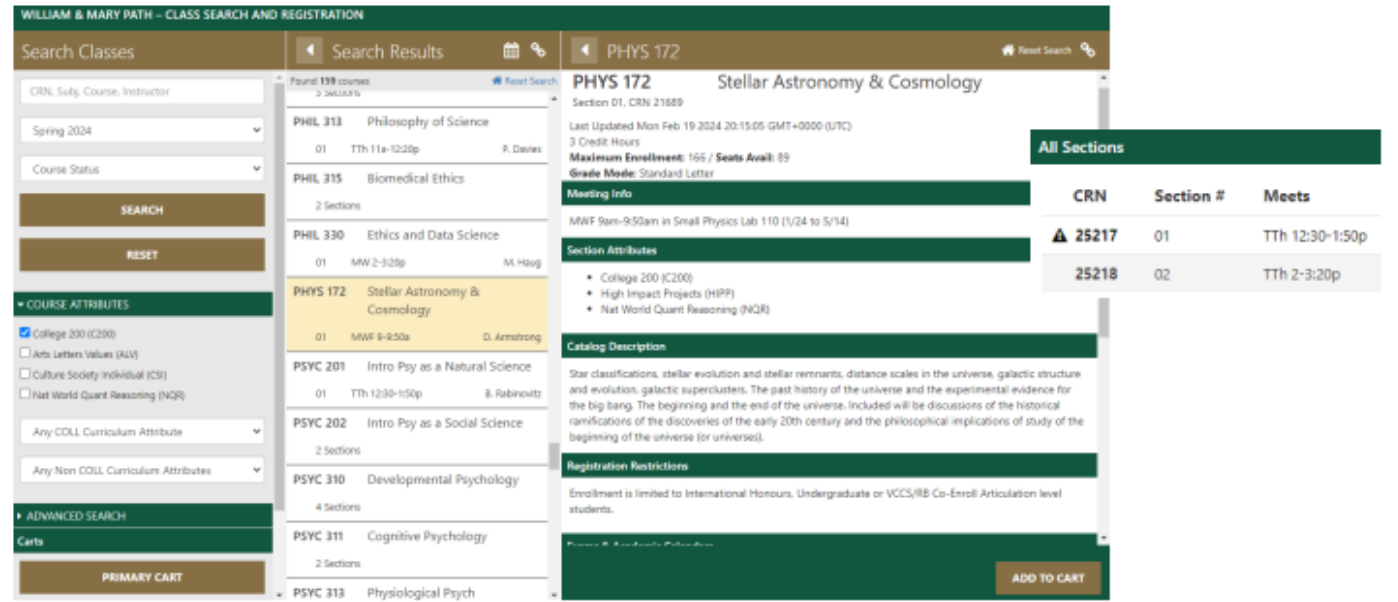☐ College 200 (C200)
☐ Arts Letters Values (ALV)
☐ Culture Society Individual (CSI)
☐ Nat World Quant Reasoning (NQR)

Any COLL Curriculum Attribute
Any Non COLL Curriculum Attributes

▶ ADVANCED SEARCH

WILLIAM & MARY PATH – CLASS SEARCH AND REGISTRATION

Search Classes | Search Results | PHYS 172 | Reset Search

CRN, Subj, Course, Instructor
Spring 2024
Course Status

SEARCH
RESET

▼ COURSE ATTRIBUTES
☑ College 200 (C200)
☐ Arts Letters Values (ALV)
☐ Culture Society Individual (CSI)
☐ Nat World Quant Reasoning (NQR)

Any COLL Curriculum Attribute
Any Non COLL Curriculum Attributes

▶ ADVANCED SEARCH
Carts
PRIMARY CART

Found 139 courses

PHIL 313   Philosophy of Science
01   TTh 11a-12:20p   P. Davies

PHIL 315   Biomedical Ethics
2 Sections

PHIL 330   Ethics and Data Science
01   MW 2-3:20p   M. Haug

PHYS 172   Stellar Astronomy & Cosmology
01   MWF 9-9:50a   D. Armstrong

PSYC 201   Intro Psy as a Natural Science
01   TTh 12:30-1:50p   B. Rabinowitz

PSYC 202   Intro Psy as a Social Science
2 Sections

PSYC 310   Developmental Psychology
4 Sections

PSYC 311   Cognitive Psychology
2 Sections

PSYC 313   Physiological Psych

**PHYS 172**   Stellar Astronomy & Cosmology
Section 01, CRN 21689
Last Updated Mon Feb 19 2024 20:15:05 GMT+0000 (UTC)
3 Credit Hours
**Maximum Enrollment:** 166 / **Seats Avail:** 89
**Grade Mode:** Standard Letter

Meeting Info
MWF 9am-9:50am in Small Physics Lab 110 (1/24 to 5/14)

Section Attributes
• College 200 (C200)
• High Impact Projects (HIPP)
• Nat World Quant Reasoning (NQR)

Catalog Description
Star classifications, stellar evolution and stellar remnants, distance scales in the universe, galactic structure and evolution, galactic superclusters. The past history of the universe and the experimental evidence for the big bang. The beginning and the end of the universe. Included will be discussions of the historical ramifications of the discoveries of the early 20th century and the philosophical implications of study of the beginning of the universe (or universes).

Registration Restrictions
Enrollment is limited to International Honours, Undergraduate or VCCS/RB Co-Enroll Articulation level students.

ADD TO CART

**All Sections**

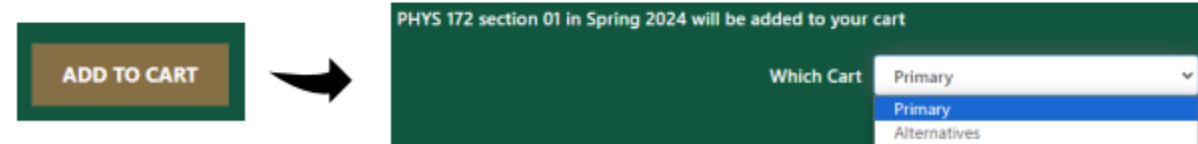| CRN | Section # | Meets |
|---|---|---|
| ⚠ 25217 | 01 | TTh 12:30-1:50p |
| 25218 | 02 | TTh 2-3:20p |

# PATH Self-Registration

**4** Select Add to Cart, choose which cart, then select ok
**Primary cart:** your first choice selections – the schedule you want!
**Alternatives cart:** alternative sections that will serve as back-ups to your top choices

## Remember to add co-requisite courses to your primary cart!

**ADD TO CART** ➡

PHYS 172 section 01 in Spring 2024 will be added to your cart

Which Cart | Primary

Primary
Alternatives

**5** Edit Registration Options
Set your registration priority and choose alternatives
Save Changes
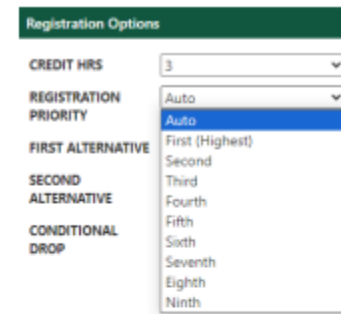
**Registration priorities – prioritize your selections**
First is your highest priority selection, then second, third, etc.
<u>Auto</u> priority will rank the selection based on course demand. The more popular the course, the higher the priority PATH will automatically assign your selection
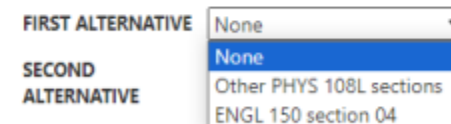
**Registration Options**

| | |
|---|---|
| CREDIT HRS | 3 |
| REGISTRATION PRIORITY | Auto |
| FIRST ALTERNATIVE | Auto / First (Highest) / Second |
| SECOND ALTERNATIVE | Third / Fourth / Fifth |
| CONDITIONAL DROP | Sixth / Seventh / Eighth / Ninth |

**Alternatives**

Courses saved in your Alternatives Cart will be available to choose under the first and second alternative drop-down menus in the registration options panel
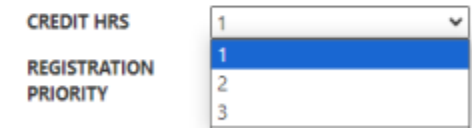
<u>Other...</u> If there is more than one section, PATH provides the option to add any other section as an alternative course

FIRST ALTERNATIVE | None

None
Other PHYS 108L sections
ENGL 150 section 04

SECOND ALTERNATIVE

**Variable Credit Courses**

Choose the correct number of credits from the credit hours drop-down menu. *PATH will initially default to the fewest credit hours. Remember to change the credit hours if you need to*

CREDIT HRS | 1

REGISTRATION PRIORITY | 1 / 2 / 3

**Save the changes you set in the Registration Options Panel!** **SAVE CHANGES**

# PATH Self-Registration

**Important Notes:**
- Co-requisite courses will be processed in the same round **as long as you have added them to your primary cart**. The highest priority assigned to a course in the co-requisite 'group' will be applied to the whole group
- If more than one course has the same priority assigned, PATH will use the auto function to evaluate which course to attempt first (*auto serves as a "tie breaker" in these situations*)

**!** **Registration Holds – resolve before carts close!**
Holds display at the top of your cart. PATH will allow you to build a cart even if you have a hold, **but your course selections will not be processed if your hold is still active** when carts close.

**Registration Errors – review your cart and resolve before carts close!**
PATH displays registration errors in the cart. Resolve any issues before carts close, or remove the section from your cart and choose a different course →

**Cart: Primary (Spring 2024)**     Clear Cart

Registration is open for Fall 2024. Please populate your Primary Cart by 11:59 pm ET on March 7, 2024.

→ You have holds which prevent registration. Complete the Financial Responsibility Agreement to release the registration hold.

**ANTH 350**   Special Topics in Anthropology: Global Movements
⚠ Instructor Approval
🛒 07   TTh 11a-12:20p   A. Wright

**BUAD 203**   Principles of Accounting
🛒 01   MW 9:30-10:50a   C. Petrovits

**BUAD 327**   Investments
⚠ Prerequisite and Test Score error
🛒 01   TTh 11a-12:20p   V. Atanasov

**MATH 112**   Calculus II
🛒 03   TTh 8-9:20a; F 8-8:...   N. Russoniello

**PATH Icon Legend**

🛒 Blue cart icon indicates the course is in one of your carts

⌛ An hourglass indicates you are on the waitlist for the course

✔ Black check mark indicates you are fully registered in the course

✔ Green check mark indicates you have passed the course previously

✏ Pencil indicates you are editing the registration options for the course

— Red line indicates you are attemping to remove the course

⚠ Yellow or black triangle with exclamation indicates a warning: closed course, pre- or co-requisite error, time conflict, instructor approval required, etc.

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# PATH Self-Registration

- For future semesters, you can find all courses listed in Path.

- Please note that there is a location tab available if you only wanted to see courses available at the Peninsula Center or at Miller Hall.

- Courses that have not yet been assigned a permanent course number are listed under **BUAD 6951** – Business Research Seminar (BRS). If you are not using the Advanced Search feature, these all appear as one line. You must click on the course to expand the list.

- Course descriptions will help provide information about the course.

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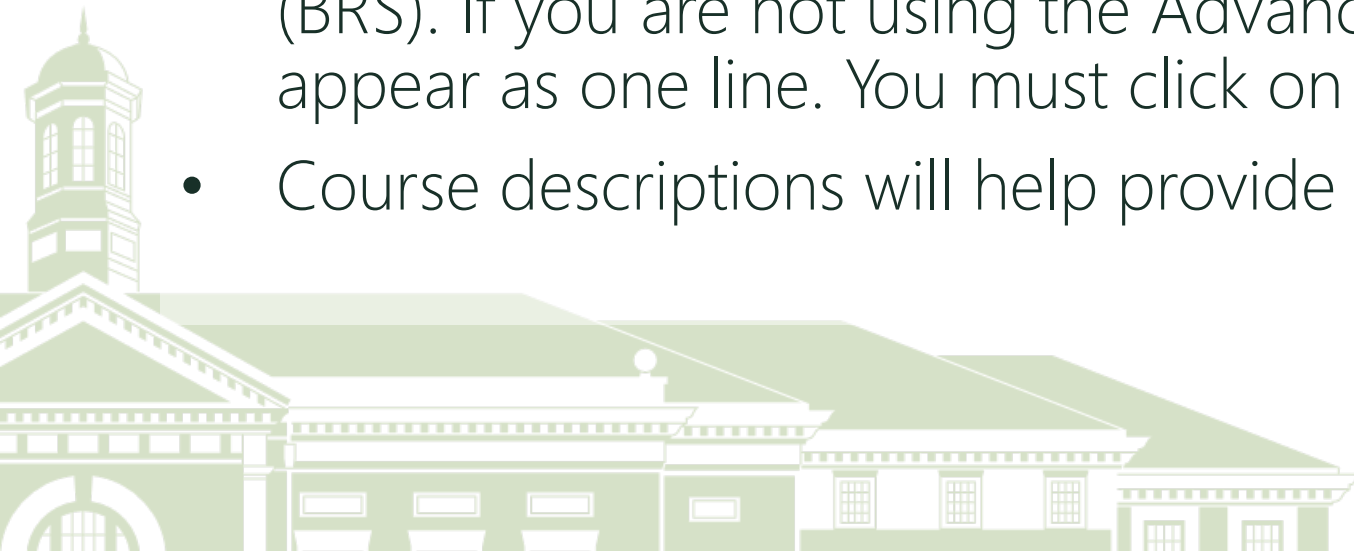
# Please Note:

- If there are any holds on your account, you cannot self-register.
- If you take a semester off, you will be "inactive" and will need to be reinstated to take future classes.
- You will self-register for all future PTMBA classes.
- You will need a "Registration Action" form for Online and FTMBA classes (both found on MyPTMBA).
- During the summer you can exceed the 9-credit threshold to reach full-time status/different tuition rates.
- Please note Saturday classes in syllabi.

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# Save the date: Wednesday, November 12
# Miller Hall

# Questions?

Feel free to ask questions now or you can email

PTMBAProgram@wm.edu

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