

### **Instructions for Graduate Readmission or Reactivation**

**This form should be used by Raymond A. Mason School of Business graduate students who wish to be readmitted or reactivated after taking a leave of absence from the business school.**

**Readmission: Students who have not been enrolled for 3 or more consecutive semesters (including summer) must reapply for admission into their respective graduate program.**

**Reactivation: Students who do not maintain continuous enrollment (not enrolled for 2 or less consecutive semesters, including summer) should contact their respective graduate program office for information and approval to return.**

**You must be in good academic standing in order to be readmitted or reactivated.**

**If you received a medical withdrawal when you last attended the business school, you will need to obtain clearance. Contact the Office of the Dean of Students for details.**

**If you have enrolled as a degree-seeking student at another college/university since last attending the MSOB, you must contact your program's admissions office.**

**If you claim Virginia domiciliary status for in-state tuition privileges, you must submit the Domicile Application to the University Registrar's Office before classes begin regardless of your former tuition status or the length of time you were away from the Mason School of Business.**

**International students on F1 or J1 visas who have been readmitted must contact the Reves Center for a new I-20 or DS-2019 before they can re-enter the U.S.**

**If you have questions, please contact your program office.**



**APPLICATION FOR GRADUATE  
 READMISSION OR REACTIVATION**

**This form should be used by Raymond A. Mason School of Business graduate students who would like to return to active student status.**

**INSTRUCTIONS:**

**1. Complete Section A of the form and return the form to your program office.**

**SECTION A: (Completed by the Student)**

Please indicate which of the following you are seeking:

**Readmission** (student not enrolled for 3 or more consecutive semesters, including summer)

**Reactivation** (student not enrolled for 2 or less consecutive semesters, including summer)

Student ID: 93 \_\_\_\_\_ Semester to be reactivated: 20 \_\_\_\_\_  Spring  Summer  Fall

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Last Name First Name Middle Initial

W&M Email: \_\_\_\_\_ Personal Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street

\_\_\_\_\_ City State Zipcode

Please indicate if the above is a change of address since you last registered: Yes  No

Home Phone:(\_\_\_\_)\_\_\_\_\_ Business Phone:(\_\_\_\_)\_\_\_\_\_ Cell Phone:(\_\_\_\_)\_\_\_\_\_

Do you claim Virginia domiciliary status for the readmission and tuition process: Yes  No

If yes, please complete the Domicile Application and return it to the University Registrar.

I last attend the college during the Spring  Summer  Fall  of 20\_\_\_\_\_.

I completed my courses during that semester, but did not return for the following semester.

Reason: \_\_\_\_\_

I withdrew from the college during that semester.

Reason: \_\_\_\_\_

I petitioned the Medical Review Committee and was approved for a medical withdrawal during that semester. I understand that I must petition the MRC for medical clearance prior to seeking readmission.

Other

Reason: \_\_\_\_\_

I certify that the information in this application is accurate. I understand that, if I am readmitted or reactivated, any untruthful statement in this application would result in immediate revocation of my admission to the Mason School of Business. I also understand that the honor code is an agreement among all students not to lie, cheat, nor steal. This pledge is given and effective upon matriculation to the university.

Applicant/Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**SECTION B: Program Approval**

Program Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_