



This form is for use by MBA and MAcc students at William & Mary who wish to change their specializations/emphasis. MBA students are allowed up to two specializations (primary/secondary) while MAcc students are only allowed one emphasis (primary).

STUDENT INSTRUCTIONS:

1. Complete Section A of the form.
2. Obtain signature needed in Section B from your program office.
3. Program office forwards form for final processing by Mason Academic Administration.
4. Student verifies specializations/emphases update in Degree Works

SECTION A - Completed by the Student

Name: _____ Student ID (93...): _____

Current Program(MBA, MAcc, etc.): _____ W&M Email: _____

List the changes to your specializations/emphasis:

Add/Remove	Primary/Secondary	Specialization/Emphasis

By signing below, I acknowledge that:

- I am aware of the course requirements for my selected specializations/emphasis and have registered/will register for the identified courses in consultation with my program team.
- Failure to complete the required courses for the specializations/emphasis will result in their removal from my record prior to graduation.

Student Signature: _____

Date: _____

SECTION B - Current Program Approval

Please sign below if you approve the student's request to add or remove the listed specializations/emphasis.

Program Administrator Signature: _____ Date: _____